

INSTRUCTIONS FOR COMPLETING FORM U.W. 5
“APPLICATION FOR PERMIT TO APPROPRIATE GROUND WATER”
(WELLS AND SPRINGS)

Address all communications concerning ground water to the Ground Water Section, State Engineer's Office, Herschler Building 4-E, Cheyenne, Wyoming 82002. Application forms may be obtained from the State Engineer's Office in Cheyenne or from the County Clerk's Office in each County Courthouse.

The original applications submitted for ground water appropriations are kept as part of the State Engineer's permanent record. Because of this the application must **not** be folded or on photocopy paper. **Applications submitted on photocopied forms will not be accepted since they fade, discolor and disintegrate.**

The application must not be defaced by crossing out or erasing printed matter, or by pasting over printed matter. ~~The application should be typed or lettered neatly with black ink so that legible copies can be microfilmed and xeroxed.~~ If the printed form does not fulfill the requirements of the application, do not cross out printed matter, but make an explanatory note in the space provided for REMARKS.

FEES -- A filing fee is required for each application (See fee schedule on back of application form). An application will not be accepted for filing unless it is accompanied by the legally required filing fee. Make checks payable to "Wyoming State Engineer".

Name of Well -- A short, distinctive name and number must be assigned to the well for identification purposes. For example: Smith #1

The application should be completed as follows:

- Item 1.** **Name of applicant(s)** -- Include all parties having an interest in the application. All parties designated as landowners under Items 11 and 12 must be shown as co-applicants, or an easement or right-of-way agreement submitted. Note: Water rights attach to the lands where beneficially used.

- Item 2.** **Address** -- Give the respective current mailing address of each applicant.

- Item 3.** **Name and address of agent** -- If the applicant is a company or organization, or if several parties are named as co-applicants, one person should be designated as agent to receive correspondence.

- Item 4.** **The use to which the water will be applied** -- Mark the use or uses to which the water will be applied. ~~Please note~~ -- Domestic use includes up to three (3) single-family dwellings or less, and the noncommercial watering of lawns and gardens totaling one acre or less. Also be sure to indicate the number of houses or stock tanks served in the space provided. A preferred right is given to domestic and/or stock wells where yields do not exceed 25 gallons per minute.

If the water is for industrial or miscellaneous use, the details of use must be described completely and accurately. Miscellaneous use covers such uses as subdivisions, mobile home parks, service stations, campgrounds, churches, schools, temporary drilling activities, stockwatering pipelines, etc.

For any wells that have no water withdrawal or the withdrawal is for water sampling purposes only, mark the Monitor, Observation or Test Well block.

- Item 5.** **Location of the well or spring** -- Designate the 40-acre legal subdivision or lot in which the well or spring will be located and the Section, Township and Range. If located in a resurvey lot or tract, please indicate. If the well is to be located in a city, town or platted subdivision, give the lot and block numbers, 40-acre Tract, Section, Township and Range and the name of the city or town, subdivision. For example: Lot 9, Block 6, North Hills Subdivision of Cheyenne.

SEE REVERSE SIDE

Item 6. Estimated depth of the well or spring – Self-explanatory.

Item 7. (a) Maximum instantaneous flow rate of water to be developed/beneficially used -- The quantity of water should be the MAXIMUM amount of water that would be used. Twenty-five (25) gallons per minute is the maximum allowable quantity for domestic and stock uses. The actual amount, (determined after the well has been drilled and tested, and which will be reported on you Statement of Completion, Form U.W. 6) must be **equal to or less than** the amount listed in Item 7 of the permit application. This second form, U.W. 6, will be sent to the applicant or agent with a copy of the approved permit.

Springs: Only springs flowing 25 gallons per minute or less, where the proposed use is domestic or stockwatering, will be considered as ground water appropriations. Note: After the approval of the application, some type of artificial diversion must be constructed to qualify for a water right. The proposed method of development of the spring and means of conveying the water to the point(s) of use must be described on the application under REMARKS.

(b) Maximum volumetric quantity of water to be developed/beneficially used – The quantity of water should be the MAXIMUM amount of water per year. Circle appropriate units of measure.

Item 8. Tabulation Box - Mark the point(s) or area(s) of use in the tabulation box below – Put an X in the box(es) which indicate the quarter-quarter(s) of the section in which points (or areas) of beneficial use of water will be located; and identify the type of use. (For example: if there will be a house in the NE ¼ of the SW ¼, and a stock tank in the SE ¼ of the NW ¼ of Sec. 12, T.14N., R.68W. You would mark the tabulation as follows:

TWP	RNG	SEC	NE1/4				NW1/4				SW1/4				SE1/4				TOTAL	
			NE	NW	SW	SE	NE	NW	SW	SE	NE	NW	SW	SE	NE	NW	SW	SE		
14	68	12										X	House							
14	68	12										X	Stock Tank							

Item 9. If for irrigation use: -- Self-explanatory

- a. Describe MAXIMUM acreage to be irrigated in each 40 acre subdivision in the tabulation box above – Self-explanatory.
- b. & c. Check appropriate box.

Item 10. If for irrigation use, describe method of irrigation – Describe the type of irrigation system proposed, i.e. center pivot, sprinkle, sideroll sprinkler, gravity, drip system, etc.

Item 11 & 12 Items 11 and 12 are self-explanatory. Any unusual situation, such as desert land entries, state grazing leases, etc., should be explained under REMARKS.

Remarks -- This space is provided for any statement of unusual circumstances peculiar to the application, or if a more complete explanation is needed for certain items. Details of miscellaneous or industrial uses should be explained in this section. Water rights to which the well is additional, if any, should be listed here. Details of proposed spring development **must** be explained here.

THE APPLICATION MUST BE SIGNED AND DATED IN INK

ENCLOSE CORRECT FEE

PHOTOCOPIES OF THE FORM ARE UNACCEPTABLE